

**TICHBORNE PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council commencing at 7.00pm**  
**on Thursday 5<sup>th</sup> July 2018 at Alresford Golf Club.**

**19/17) Apologies.**

Mr R Foot	Councillor
Mr N Kinder	Councillor
Mr A McWhirter	Councillor
Mr R Humby	County Councillor
Mr L Ruffell	District Councillor
Mrs A Thacker	District Councillor

**Present.**

Mr R Raimes	Chairman
Mrs G Hugh	Councillor
Mr A Stewart	Councillor

Mr B Gibbs	Clerk
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**19/18) Declarations of Interest.**

a) None recorded.

**19/19) To approve the minutes of the Annual Council Meeting and the last Ordinary Meeting of Tichborne Parish Council both held on the 16<sup>th</sup> May 2018 (Previously circulated).**

Cllr Raimes proposed and Cllr Hugh seconded the proposal that the minutes of the last Ordinary Meeting of Tichborne Parish Council held on the 16<sup>th</sup> May 2018 be approved.

It was **resolved** that these minutes be accepted as an accurate record and they were duly signed by the Chairman.

**19/20) Public Session.**

a) There were no members of the public present.

**19/21) Tichborne Parish Council membership.**

a) It was noted with much sadness that Cllr John Curtis had passed away on the 13<sup>th</sup> May 2018.

b) Cllr Hugh proposed and Cllr Stewart seconded the proposal that a casual vacancy be declared within Tichborne Parish Council.

It was **resolved** to declare the vacancy.

The Clerk advised members that the process firstly involved advertising for a poll to *elect* a new member of the Parish Council. If no election was called for then the next part of the process involved advertising for someone to be *co-opted* on to the Parish Council.

**19/22) Reports by the County and District Councillors.**

a) There were no County or District Councillors present.

Chairman's signature .....

date.....

### **19/23) Finance and Orders for Payment.**

a) The Clerk proposed the following orders for payment as follows:

V537 Tichborne Park Cricket Club Grant Payment 2018-19. £300.00p  
V538 St Andrew's Church (Tichborne) Parochial Church Council. Grant Payment 2018-19. £300.00p  
V539 Winchester & District Citizens Advice. Grant Payment 2018-19. £300.00p  
V540 Alresford & District Agricultural Society. Grant Payment 2018-19. £300.00p  
V541 The Olive Branch Christian Counselling Service. Grant Payment 2018-19. £300.00p  
V542 Alresford Golf Club Room Hire 5<sup>th</sup> July 2018. £20.00p  
V543 B.V.Gibbs Salary Mar-Apr 2018. £161.60p  
V544 B.V.Gibbs Salary May-Jun 2018. £161.60p  
V545 B.V.Gibbs Expenses Jan-Jun 2018. £160.12p  
V551 HMRC PAYE/NIC Mar-Jun 2018. £80.80p

The Parish Council **resolved** to approve these orders for payment.

b) To review the Financial Risk Assessment for 2018-19.

The Clerk reported the Parish council's website now had a GDPR compliant privacy policy incorporated into it.

He continued by saying he would be updating the Financial Risk Assessment with a view to having it signed-off as complete at the next meeting.

### **19/24) Planning & Licensing.**

a) Planning applications and decisions received from the Winchester City Council:

There were no applications to receive.

a) Planning applications and decisions received from the South Downs National Park Authority.

There were no applications to receive.

Members were informed that this year's Boomtown Fair has received its licensing permissions in order to extend the event by another day. It is planned that the extra day will ease congestion when accessing the event.

The Clerk also informed the Parish Council that the application to vary the existing planning conditions for the event was approved by the SDNP Planning Development Control Committee on the 10<sup>th</sup> May 2018.

### **19/25) Correspondence**

An email had been received by a parishioner from the Bakeland Gardens area reporting significantly increased road noise from the A31 due to motor cycles exceeding the speed limit. Whilst acknowledging the fact that the Parish Council has no powers with highway matters the clerk was asked to raise the topic with Hampshire Highways.

A resident of New Alresford has written to the Parish Council asking for a hedge along the B3047 to be cut back. The hedge in question is not part of the Grange Farm Partnership and is not part of the Tichborne Estate. The clerk was asked to report the matter to Hampshire Highways as this appears beyond the remit of the Parish Lengthsman.

A resident of Tichborne has reported instances of graffiti on the A31 viaduct's support columns in Ladycroft. The Clerk was asked to report the matter to Hampshire Highways.

A resident of New Alresford has written to the Parish Council asking for its help with a matter at Bakeland Gardens. There are apparently issues with public access to the play area that was provided as part of the S106 agreement when the development was built.

Chairman's signature .....

date.....

The resident also expressed concerns regarding the state of some of the play equipment. The Clerk was asked to write to the management company responsible for all aspects of the play area and public open spaces at Bakeland Gardens.

Cllr Raimes re-iterated that the Parish Council is not responsible for any of the public open spaces at Bakeland Gardens and is therefore not responsible for any play equipment situated there.

**19/26) Environment, Highways & Transport.**

a) Parish Lengthsman.

The Lengthsman was due to visit during the week beginning Monday 30<sup>th</sup> July. Cllr Raimes will act as an initial point of contact in order to fulfil the role previously undertaken by the late Cllr John Curtis.

**19/27) Chairman's report.**

Cllr Raimes asked his fellow councillors if they knew of any parishioner who would like to be co-opted onto the Parish Council in order to fill the current vacancy.

As there was no further business the meeting closed at 7.47pm

Members of the Tichborne Parish Council are summoned to the next Meeting of the Parish Council to be held on Monday 24th September 2018 at the Alresford Golf Club beginning at 6.30pm.

**Brendan Gibbs,  
Clerk to the Parish Council of Tichborne.**

Chairman's signature .....

date.....