

# THE PARISH COUNCIL OF TICHBORNE

15 The Heath Denmead Waterlooville PO7 6JT  
Tel: 02392 264528 Email: tichbornepc@hotmail.co.uk

An ordinary meeting of the Tichborne Parish Council is at 6.30pm on Thursday 27<sup>th</sup> June 2024 at the Alresford Golf Club, Cheriton Road, Tichborne Down, Alresford SO24 0PN.

Cllrs Foot, French-Brooks, Kinder, McWhirter and Stewart are summoned to attend this meeting.

## AGENDA

- 1) Apologies. Receive any apologies for absence.
- 2) To receive any Declarations of Interest arising from this agenda.
- 3) To approve the minutes of the Annual Council Meeting of Tichborne Parish Council held on 9<sup>th</sup> May 2024 (Previously circulated).
- 4) Public Session. The meeting will recess for a period not exceeding 10 minutes so as to allow members of the public to address the meeting.
- 5) Parish Council vacancies. To consider any applications.
- 6) Finance.
  - a) To receive and approve Orders for Payment.
  - b) To note that the Internal Auditor has carried out a review of the Parish Council's accounts for the year ended 31st March 2024 and has completed an audit report.
  - c) To approve the annual governance statement for 2023-24 - Section 1 on page 5 of the Annual Governance & Accountability Return (copy to be tabled at meeting).
  - d) To approve the accounting statements for 2023-24 - Section 2 on page 6 of the Annual Governance & Accountability Return (copy to be tabled at meeting).
  - e) Authorise the Chairman and Clerk to sign Section 1 and Chairman and RFO to sign Section 2 of the Annual Governance & Accountability Return.
  - f) Authorise the Chairman and RFO to sign the Smaller Authorities Certificate of Exemption on page 3 of the Annual Governance & Accountability Return (copy to be tabled at meeting).
  - g) To approve publication of the Public Rights of Inspection form 2023-24 (Copy to be tabled at meeting).
- 7) Any other report which the Chairman deems urgent – NO DECISIONS to be made.

*Brendan Gibbs*

Clerk to the Parish Council of Tichborne. 20<sup>th</sup> June 2024

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.