

TICHBORNE PARISH COUNCIL
Minutes of the meeting of Tichborne Parish Council held at the Alresford Golf Club Tichborne at 6.30pm on Thursday 14th November 2024.

25/30) Apologies.

Mr R Foot	Councillor (late arrival)
Ms L Robbins	Councillor
Mr A Stewart	Councillor
Mr J Williams	County Councillor

Present.

Mr N Kinder	Chairman
Mr R Foot	Councillor (from 7.15pm)
Mr A McWhirter	Councillor
Ms M Phillibert	Councillor (from 7.21pm)
Mr C Spicer	Councillor (from 7.21pm)

Mr N Bolton	District Councillor
Cr J Pett	District Councillor

Mr B Gibbs	Clerk
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Three members of the public.

Prior to the meeting becoming quorate it was agreed that the Parish Council would receive reports from the County and District Councillors and members of the public.

25/31) Public Session

Mr David Pain spoke about the forthcoming Boomtown licencing review. Hampshire Constabulary are seeking improved conditions for managing unlawful drugs. At the moment, people who declare that they have unlawful drugs are still admitted to the venue if they surrender their substances. Both Cheriton and Tichborne Parish Councils have made written representations.

Mr Pain asked if the Parish Council would give its permission for the Clerk to attend the licencing hearing and also for him to have its permission to make a verbal representation at the hearing.

The Parish Council indicated that it was happy for this to happen.

20/32) Reports by the County and District Councillors.

Cllrs Pett and Bolton presented their report.

A County Council by-election was held on Thursday 31st October 2024 in the Bishop's Waltham electoral division. Cllr Jonathan Williams (Liberal Democrat) was elected as the new County Councillor.

Winchester City Council officers are holding their next 'Parish Liaison' event on Thursday 21st November 2024 from 3.00pm to 5.00pm in the Walton Suite at the Guildhall. All parishes should have received an invitation – if you have not, Josie (jgray@winchester.gov.uk) is the person to contact.

The SDNPA held their latest Parish Update on 2nd October, which included several grant opportunities that may be of interest. If you were not able to attend, the recording of the event is posted here:

SDNPA Parish Meeting on Wednesday 2 October 2024 ([youtube.com](https://www.youtube.com))

Chairman's signature

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A Licensing Sub-Committee hearing to review the license for the Boomtown Festival is scheduled for 10.00am on Mon 25th November in the Walton Suite at the Guildhall. The review was requested by Hampshire Constabulary but any Parish Council or individual is able to make a representation with prior notice.

The contact is the Licensing Officer, Carol Stefanczuk: cstefanczuk@winchester.gov.uk

The Winchester Local Plan Review second ('Reg 19') consultation is now closed. The next stage is for the plan is to be forwarded to the Planning Inspectorate for examination, scheduled for November 2024.

The South Downs Local Plan Review is on course for the first 'Reg 18' draft to go out for consultation early in the New Year. Parishes that are likely to have new housing allocation areas included in the Plan should, by now, have been notified on a 'confidential' basis in advance of the draft being taken by the South Downs Planning Committee on 14th November 2024.

Cllr Foot arrived at this point and the meeting was therefore quorate.

25/33) Declarations of Interest.

a) None recorded at this time.

b) After their co-option, Cllrs Phillibert and Spicer declared an interest in the item dealt with by minute reference 25/36 (h).

25/34) Tichborne Parish Council vacancies.

Following a number of resignations earlier this year, the Parish Council has received applications from Ms Marcia Phillibert and Mr Christopher Spicer. Both applicants lived in Bakeland Gardens.

The applicants spoke briefly to the Parish Council highlighting the qualities and skills each could offer to it.

Following on from the discussion Cllr Kinder proposed and Cllr Foot seconded a motion to co-opt Ms Phillibert and Mr Spicer on to the Parish Council of Tichborne.

This motion was **resolved** unanimously.

The Clerk asked Ms Phillibert and Mr Spicer to sign a declaration of acceptance. Having signed the declaration of acceptance both councillors joined fellow members of the Parish Council for the rest of the meeting.

25/35) To approve the minutes of the ordinary meeting of the Parish Council of Tichborne held on 27th June 2024 (Previously circulated).

Cllr Foot proposed and Cllr Kinder seconded the proposal that the minutes the ordinary meeting of the Parish Council of Tichborne held on 27th June 2024 be approved.

It was **resolved** that these minutes be accepted as an accurate record and they were duly signed by the Chairman.

25/36) Finance and Orders for Payment.

a) The Clerk proposed the following orders for payment as follows:

BT22 Lightatouch Ltd. 2023-24 Internal Audit Fee £250.00
BT23 Hugo Fox. July 2024 Invoice. £23.99
BT24 HMRC PAYE/NIC July 2024. £56.80
BT25 B.V.Gibbs Salary July 2024. £113.50
BT26 Hugo Fox. Aug 2024 Invoice. £23.99
BT27 B.V.Gibbs Salary Aug 2024. £113.70
BT28 Alresford Golf Club. Room Hire. £25.00
BT29 B.V.Gibbs Salary Sept 2024. £113.70

Chairman's signature

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BT30 Hugo Fox. Sept 2024 Invoice. £23.99
BT31 Hugo Fox October 2024 Invoice £23.99
BT32 HMRC PAYE.NIC Aug-Oct 2024 £85.40
BT33 ICO Annual Fee £35.00
BT34 Brendan V Gibbs Salary Oct 2024 £113.70
BT35 Alresford Golf Club Room Hire £25.00
BT36 St Andrew's PCC 2024-25 S137 Grant £300.00

The Parish Council **resolved** to approve these orders for payment.

b) Grant applications 2025-26.

The Clerk reported that he had sent grant application forms to the following organisations.

Perins School, Alresford. Tichborne Park Cricket Club, St Andrew's PCC, HIOV Victim Support, Olive Branch Counselling service. Alresford & District Agricultural Society.

He hoped to provide a number of completed forms to the next meeting as part of the 2025-26 Budget process.

c) Tichborne Parish Council Budget 2025-26.

The Clerk said that the Budget process will be undertaken through the autumn and winter meetings in November and January. He said that he would be working through this process with the Chair.

d) Tichborne Parish Precept 2025-26.

The Clerk said that he has not had any news from Winchester City Council regarding the 2025-26 Tax Base. Once this figure is released, the Parish Council will then be able to calculate the precept total.

e) To review the Financial Risk Assessment for 2024-25.

The Clerk said he would be uploading the Financial Risk Assessment on to the Parish Council's website once the Parish Council had accepted the amendments made to this year's document.

The Parish Council **resolved** to approve the amendments and publish the document on the website.

f) To appoint an internal auditor for the financial year 2024-25.

It was **resolved** to appoint Lightatouch Internal Audit Services to act as the Parish Council's Internal Auditor for the financial year 2024-25

g) Grant application 2024-25 from Perins School.

The Parish Council had supported the Ukrainian students at Perins School over the last three years and has provided pastoral grants to help with the cost of school uniforms. The Parish Council had also supported a Christmas event in 2023.

Cllr Foot said the School was hosting another Christmas event in the next few weeks for the Children and he asked if the Parish Council would like to support this.

Cllr Foot proposed and Cllr Kinder seconded the proposal to support the School's Christmas event.

It was **resolved** that a grant of no more than £140 be provided to Perins School in support of the provision of a Christmas event for its Ukrainian students.

The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government (Miscellaneous Provisions) Act 1976 Section 19.

Chairman's signature

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h) The Spring Gardens (Alresford) Residents Association Limited. Application for support from the Boomtown Community Fund.

The residents of Bakeland Gardens had recently repaired and upgraded their community play area. This is a facility that is wholly supported and maintained by the residents. The residents are represented collectively by the Spring Gardens (Alresford) Residents Association Limited and Napier Management Services Ltd who manage the communal areas on its behalf.

The residents have asked the Parish Council if it was possible to allocate the sum of £400 from the Boomtown Community Fund as a contribution towards the cost of the recent repairs.

Cllr Foot proposed and Cllr McWhirter seconded the proposal to support the allocation of £400 from the Boomtown Community Fund.

It was resolved to pay this sum to Napier Management Services Ltd who deal with all the finances of the Residents Association on the production of an invoice.

Cllrs Phillibert and Spicer declared a personal interest in the item and abstained from voting. Both councillors provided information regarding the play area during the discussion.

25/37) Planning & Licensing.

a) Planning applications and decisions received from the South Downs National Park Authority.

There were no planning applications to receive.

b) Planning applications and decisions received from Winchester City Council.

There were no planning applications to receive.

23/38) Environment, Highways & Transport.

a) Parish Lengthsman Scheme.

The Lengthsman will next visit the village in the next few days. Volunteers are required to pick up the role of co-ordinator with the Lengthsman contractor.

23/39) Correspondence.

a) The Clerk read a verbal report from Mr James Long, Chair of the Tichborne Park Cricket Club. Mr Long had been asked for an update on the Club's refurbishment of its Pavilion at Tichborne Park.

"With regard to the pavilion update, we managed to carry out a number of the planned improvements over the summer as follows:

- *A complete overhaul of the plumbing and hot water generation, vastly reducing the legionnaires risk.*
- *Adaptation of the current wiring to suit, plus necessary full building testing and certification.*
- *Installation of a damp proof membrane complete hard wearing resin based flooring*
- *Installation of a new main entrance door.*
- *Installation of a new secure lean-to for machinery.*

Works to follow in the not so far future would be an upgrade to the current board and felt roof to corrugated metal & an upgrade to the current halogen light fittings to LED. It is worth noting Coral Rogers has been very helpful and supportive through the process helping arrange and organise the drawing down of grant monies with only circa £1k to go.

Thank-you again so much for all the support you and the Parish Council have given the club throughout this project."

Chairman's signature

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- b) The Pensions Regulator has issued a renewal notice as the Parish Council needs to go through its three-year re-enrol process before July 2025.
- c) The Clerk passed an email from South Central Ambulance Service to the Chair regarding a recent status check of the defibrillator.

25/40) Any other reports that the Chairman deems urgent – NO DECISIONS to be made.

As there was no further business the meeting closed at 7.47pm

Members of the Tichborne Parish Council are summoned to the next meeting of the Parish Council to be held on the 14th November 2024 at Alresford Golf Club.

**Brendan Gibbs,
Clerk to the Parish Council of Tichborne.**

Chairman's signature

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