

TICHBORNE PARISH COUNCIL

15 The Heath Denmead Waterlooville PO7 6JT

Tel: 02392 264528

Clerk to the Council: Mr Brendan Gibbs

The Annual Council Meeting of the Tichborne Parish Council is at 6.30pm on WEDNESDAY 16th May 2018 at Alresford Golf Club, Tichborne Down.

AGENDA

Cllrs Curtis, Foot, Hugh, Kinder, McWhirter, Raimes and Stewart are summoned to attend this meeting.

1) Election of Chairman

a) To elect a Chairman for the municipal year 2018-19

b) To receive the declaration of acceptance of office by the Chairman.

2) Apologies. To receive any apologies for absence.

3) To receive any Declarations of Interest arising from this agenda.

4) Public Session. The meeting will recess for a period not exceeding 10 minutes so as to allow members of the public to address the meeting.

5) Internal Audit - Financial and non-financial risk assessment. To complete the annual review of existing systems and controls.

6) Councillor Responsibilities.

a) To allocate individual councillor's responsibilities including Planning, Licensing, Environment, Highways & Transport.

7) Employee Responsibilities.

a) To consider delegating limited powers to the Clerk to the Council when co-ordinating and responding to planning or licensing applications between meetings.

Brendan Gibbs

Clerk to the Parish Council of Tichborne. May 10th 2018

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.