

TICHBORNE PARISH COUNCIL
Minutes of the ordinary meeting of Tichborne Parish Council held
via ZOOM at 6.30pm on Thursday 20th August 2020

21/13) Apologies.

Mr N Kinder	Councillor
Mr A Stewart	Councillor (for late arrival)
Mr R Humby	County Councillor
Mr L Ruffell	District Councillor

Present.

Mr R Raimes	Chairman
Mr R Foot	Councillor
Mrs G Hugh	Councillor
Mr J French-Brooks	Councillor
Mr A Stewart	Councillor (from 6.55pm)
Mr A McWhirter	Councillor
Mr H Lumby	District Councillor
Mr B Gibbs	Clerk
Mrs Lesley Rose	Citizens Advice Winchester District

21/14) Declarations of Interest.

a) None recorded.

21/15) To approve the minutes of the Annual Council Meeting of Tichborne Parish Council held on 28th May 2020 (Previously circulated).

Cllr Raimes proposed and Cllr Foot seconded the proposal that the minutes of the Annual Council Meeting of Tichborne Parish Council held on 28th May 2020 be approved.

It was **resolved** that these minutes be accepted as an accurate record and they were duly signed by the Chairman.

21/16) Grant application on behalf of the Citizens Advice Winchester District.

The Clerk introduced this item. At the beginning of the lockdown in March 2020, The Citizens Advice Winchester District (CAWD) had received a grant of £600 from the Parish Council to support its services. During the lockdown an initiative to provide “advice first aid” had been proposed by CAWD as a way of supporting the most vulnerable people in the local area.

Mrs Lesley Rose (CADW Advice Services Manager) described this as follows:

The Advice First Aid partnership aims to support some of the most vulnerable people in the community by training frontline workers to deliver basic advice ‘first aid’ to their beneficiaries. The training provided by CAWD enables staff and volunteers working in the community to help identify an issue, provide some initial basic help such as reading through information from the Citizens Advice website, and knowing when to refer someone to one of our expert team of advisers.

The Parish Council expressed support for the scheme but stressed that it could only be a secondary supporter and could not provide seed funding for it. Hampshire County Council has now committed funds to the project and it was therefore proposed to support the project by providing a further grant of £1,300 from the general reserve.

Cllr Raimes proposed and Cllr Foot seconded the proposal that a grant of £1,300.00p should be made to the Citizens Advice Winchester District to support its "Advice First Aid" initiative.

The Parish Council **resolved** to approve this grant request.

21/17) Finance and Orders for Payment.

a) To pay all approved grant applications for the year 2020-21 as follows.

i) Tichborne Park Cricket Club. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government (Miscellaneous Provisions) Act 1976 Section 19.

Tichborne Parish Council having previously considered the grant application for the year 2020-21 from the Tichborne Park Cricket Club **approved** the payment of a grant of £300.00p

ii) St Andrew's Parochial Church Council. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 137.

Tichborne Parish Council having previously considered the grant application for the year 2020-21 from the St Andrew's Parochial Church Council **approved** the payment of a grant of £300.00p

iii) The Olive Branch Christian Counselling Service. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 142.

Tichborne Parish Council having previously considered the grant application for the year 2020-21 from the Olive Branch Christian Counselling Service **approved** a grant of £300.00p.

iv) Citizens Advice Winchester District. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 142.

Tichborne Parish Council having previously considered the grant application for the year 2020-21 from the Citizens Advice Winchester District **approved** the payment of a grant of £1,300.00p

b) Alresford & District Agricultural Society (A&DAS). Cllr Raimes informed the meeting that the 2020 Alresford Show had been cancelled as a result of the pandemic. Consequently, the A&DAS had said to him that it would not be asking for a grant to be paid across this year. The Clerk advised to Parish Council to earmark the 2020 grant so that this money could be carried over to support the A&DAS in 2021.

Cllr Hugh proposed and Cllr Foot seconded the proposal to earmark the sum of £300.00p in favour of the Alresford & District Agricultural Society as a contribution towards the cost of the 2021 Alresford Show.

The Parish Council **resolved** to approve this proposal.

c) The Clerk proposed the following orders for payment as follows:

V600 Winchester & District Citizens Advice. Grant Payment 2020-21. £1,300.00p

V601 HALC Annual Subscription 2020-21 and NALC Levy. £162.90p

V602 Lightatouch Internal Audit Services (Internal Audit 2019-20). £230.00p

V603 HMRC PAYE/NIC Jul-Aug 2020. £40.40p

V604 B.V.Gibbs Salary Mar-Apr 2020. £161.60p

V605 B.V.Gibbs Salary May-Jun 2020. £161.60p

V606 B.V.Gibbs Salary Jul-Aug 2020. £161.60p

V607 Tichborne Park Cricket Club. Grant Payment 2020-21. £300.00p

V608 The Olive Branch Christian Counselling Service. Grant Payment 2020-21 £300.00p

V609 St Andrew's Church (Tichborne) Parochial Church Council. Grant Payment 2020-21. £300.00p

The Parish Council **resolved** to approve these orders for payment.

Chairman's signature Robert G Raimes

3rd December 2020

d) To receive the draft accounts for the year 2019-20.

The draft accounts for 2019-20 were presented for review by the Parish Council.

Cllr French-Brooks proposed, Cllr Raimes seconded and it was **resolved** to approve the accounts for 2019-20.

e) The Internal Auditor has carried out a review of the Parish Council's accounts for the year ended 31st March 2020 and has completed an audit report.

Cllr Foot proposed, Cllr French-Brooks seconded and it was **resolved** to receive and approve the Internal Audit report.

f) To approve the annual governance statement - Section 1 on page 5 of the Annual Governance & Accountability Return.

Cllr Foot proposed, Cllr Raimes seconded and it was **resolved** to approve this item.

g) To approve the accounting statements for 2019-20 - Section 2 on page 6 of the Annual Governance & Accountability Return.

Cllr French-Brooks proposed, Cllr Raimes seconded and it was **resolved** to approve this item.

h) Authorise the Chairman and the Clerk to sign Section 1 and Chairman and the Clerk (acting as the RFO) to sign Section 2 of the Annual Return.

Cllr Foot proposed, Cllr Raimes seconded and it was unanimously **resolved** to approve this item.

The Clerk and Cllr Raimes signed sections 1 and 2 of the Annual Governance & Accountability Return at a later date.

i) Authorise the Chairman and the Clerk (acting as the RFO) to sign the Smaller Authorities Certificate of Exemption on page 3 of the Annual Governance & Accountability Return.

Cllr French-Brooks proposed, Cllr Foot seconded and it was unanimously **resolved** to approve this item.

The Clerk and Cllr Raimes signed the Certificate of Exemption of the Annual Governance & Accountability Return at a later date.

21/18) Public Session

a) There were no members of the public present.

21/19) Reports by the County and District Councillors.

Cllr Hugh Lumby presented the following report: Winchester City Council's principle focus at the moment is re-opening the District as the lockdown eases. Money received from the government and the EM3 Local Enterprise Partnership is being used to assist with this and to encourage a safe return to our high streets. Initiatives include the provision of tables and chairs to assist with outdoor food and beverage services and social distancing signage.

Service levels are being increased where previously reduced or cancelled, for example home repairs and parking enforcement. However, all services remain subject to social distancing requirements. The City Council's communications team is now publishing regular information on our website to keep residents and businesses up to date. Click on the link to reach WCC's site.

From 4th July 2020, community centres and other community facilities have been able to open once again in accordance with government guidelines and the easing of lockdown. Below is guidance collated by Action Hampshire which has been sent to parish clerks and community venues.

Garden waste is currently collected fortnightly, without any additional charge for the first bag. The council's Cabinet are to consider a proposal to introduce a new service in its place from February 2021. The existing sack-based collection service will end and be replaced by a service using wheeled bins. This will be an optional service with an annual charge, which will include the supply of the bin and fortnightly kerb side collection.

Two sizes of bin will be available. The initial charges are proposed to be set at £39 for a 140-litre wheeled bin and £59 for a 240-litre wheeled bin. Waste and recycling collections will in the meantime continue on their usual cycle.

The new Sports and Leisure Park at Bar End is likely to have a slightly delayed completion as a result of the pandemic and other factors, with opening now being targeted for spring 2021. In the meantime, the Station Approach office development by Winchester Station and plans for the disposal or redevelopment of the existing River Park Leisure Centre has both been put on hold whilst the impact of the pandemic is considered.

In Central Winchester itself, consultants have been appointed to undertake a feasibility study into creating a new creative quarter at Kings Walk. Up to 50,000 sq ft of flexible work space could be available to enable the use of currently empty properties whilst plans for the wider project are finalised.

21/20) Planning & Licensing.

a) Planning applications and decisions received from The South Downs NPA

SDNP/20/03048/TCA 1 Riverside Cottages, Riverside Farm Lane, Tichborne SO24 0NA

Leylandii - fell due to low amenity value, excessive shading of garden and potential structural damage to property.

The Parish Council of Tichborne has **no objection** to this proposal.

SDNP/20/02286/HOUS Donkey Field, Riverside Farm Lane, Tichborne SO24 0NA

To change the roof on the conservatory as it is spreading to a flat roof with a lantern.

The Parish Council of Tichborne has **no objection** to this proposal.

b) Planning applications and decisions received from Winchester City Council.

There were no applications to receive.

c) Members were advised that the outstanding Matterley applications have all been commented upon and are now published on the SDNPA planning portal.

d) Members spoke about a development within the village that is currently subject to an enforcement case.

21/21) Environment, Highways & Transport.

a) Parish Lengthsman. Cllr Raimes provided a brief report about the latest visit of the Lengthsman. The general feeling was that the standard of work is diminishing over time. Cllr Raimes said that he was in touch with Hampshire County Council regarding grip clearance. He also commented that he may be able to arrange for the job to be done "in-house" by contacting a local contractor. This received general approval.

21/22) Correspondence.

Correspondence has been received from Southampton International Airport Ltd. This was with regard to their planning application to increase the length of the runway at the airport. The main reason for the letter was to explain to interested parties that there was a further opportunity to comment on the application.

This information was **noted** by the Parish Council.

21/23) Any other reports that the Chairman deems urgent – NO DECISIONS to be made.

As there was no further business the meeting closed at 7.43pm.

Members of the Tichborne Parish Council are summoned to the next Meeting of the Parish Council to be held on 3rd December 2020 at 6.30pm via the ZOOM application

**Brendan Gibbs,
Clerk to the Parish Council of Tichborne.**