

**TICHBORNE PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council commencing at 6.30pm**  
**on Monday 18<sup>th</sup> March 2019 at Alresford Golf Club.**

**19/51) Apologies.**

Mr R Humby	County Councillor
Mr L Ruffell	District Councillor
Mr R Foot	Councillor
Mr A Stewart	Councillor

**Present.**

Mr R Raimes	Chairman
Mrs G Hugh	Councillor
Mr N Kinder	Councillor
Mr A McWhirter	Councillor
Mr J French-Brooks	Councillor
Mr H Lumby	District Councillor
Mr B Gibbs	Clerk

**19/52) Declarations of Interest.**

a) None recorded.

**19/53) To approve the minutes of the last Ordinary Meeting of Tichborne Parish Council held on the 14<sup>th</sup> January 2019 (Previously circulated).**

Cllr Raimes proposed and Cllr Kinder seconded the proposal that the minutes of the last ordinary meeting of Tichborne Parish Council held on the 14<sup>th</sup> January 2019 be approved. It was **resolved** that these minutes be accepted as a true record and they were duly signed by the Chairman.

**19/54) Correspondence.**

The Clerk informed the meeting that the Pension Regulator had written to the Parish Council again as part of the ongoing auto-enrolment exercise. He informed everyone that he would be completing the entire auto-enrolment process including the auto-enrolment declaration before the next meeting.

There was also a considerable amount of correspondence regarding the current Matterley Estate planning application SDNP/18/06249/FUL. All of this correspondence had been previously circulated.

Cllr Raimes reported that he had been spoken to by a number of parishioners regarding inappropriate vehicle speed through the village. The Clerk said that he would take this matter up with Cllr Humby in due course.

The Clerk reported that he had spoken to a resident of Bakeland Gardens who was concerned that the new development might not be included in the roll-out of superfast broadband in the village. Cllr Lumby is working with Hampshire County Council staff to get a better understanding of where this project is currently.

**19/55) Reports by the County and District Councillors.**

a) Cllr Lumby began his report by saying that the Gypsy and Traveller Development Plan Document (DPD) has now been adopted following Winchester City Council's meeting on 28th February 2019.

Chairman's signature .....

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He continued his report by commenting that the Parish Council should be aware that the period for formal public consultation on the latest Matterley Estate planning application has closed.

Cllr Lumby said that the City Council has pledged its support for this year's Great British Spring Clean, run by environmental charity Keep Britain Tidy. The Great British Spring Clean brings together individuals, community organisations, businesses and councils to make a difference to the environment on our doorstep.

The campaign runs from March 22 to April 23, and the Council is urging groups to get out in the district and help clean up roads and community green spaces. The Council, along with its street care contractors, will be assisting local parishes and litter picking groups by providing free high visibility jackets, litter picks and black bags which they will collect after the event.

Cllr Lumby reported that the Localism Act 2011 requires all local authorities to adopt a code of conduct setting out the standards of behaviour expected from local councillors. Winchester City Council is looking to adopt a new Constitution in May 2019 and as part of this work, it is also currently reviewing its Member Code of Conduct.

Cllr Lumby said that each Parish Council must also adopt a code of conduct. This may not be exactly the same as the Winchester City Council code (as the principal Council), but once completed, Parish Clerks will be advised of the new Winchester City Council code and local councils will be invited to adopt this as a model for its own code.

Cllr Lumby said that Winchester City Council is carrying out its biennial tenant's satisfaction survey in March and April. The Council will use this survey to find out what service improvements are important to tenants. The survey will be carried out by an independent company. All information supplied will be strictly confidential and used in a statistical format only.

Cllr Lumby concluded his report by saying that Winchester City Council is proposing no increase in its share of the Council Tax for 2019/20 and will be freezing the tax at this year's level. This was approved at the Council meeting on 28th February.

The Council Tax also includes elements for Hampshire County Council, the Police and the parish precept, all of which may be subject to separate increase.

Cllr Lumby was thanked for his report. He was also thanked for making a representation to the Matterley planning application SDNP/18/06249/FUL.

Councillors questioned Cllr Lumby regarding the proposed lorry park on the A31 in the event of a "no deal" Brexit, superfast broadband within the village and fly-tipping along the verges of the A31.

#### **19/56) Public Session.**

a) There were no members of the public present.

#### **19/57) Planning & Licensing.**

a) Planning applications and decisions received from the South Downs National Park Authority.

SDNP/18/06249/FUL

Matterley Farm Alresford Road Ovington Alresford Hampshire SO24 0HU

Change of use of land from agriculture to mixed agriculture and holding of one music festival event and one sports endurance event in any calendar year including retention of wooden structures within woodland and minor alterations to existing access on A31, both associated with festival use.

The Parish Council **resolved** to strongly object to this application and published its objections in full on the South Downs National Park Authority planning portal.

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Further comments were made after the meeting and will be received at the Parish Council meeting in May 2019.

b) Planning applications and decisions received from Winchester City Council.

There were no applications to receive.

### **19/58) Finance and Orders for Payment.**

a) The Clerk proposed the following orders for payment as follows:

V557 B.V.Gibbs SLCC membership fee 2019 £17.60p  
V558 Alresford Golf Club Room Hire 18<sup>th</sup> March 2019. £20.00p  
V559 B.V.Gibbs Salary Jan-Feb 2019. £161.60p  
V560 HMRC PAYE Jan-Feb 2019. £40.23p

The Parish Council **resolved** to approve these orders for payment.

b) 2019-20 Budget and Precept discussions.

Members discussed the proposed budget for 2019-20 and received a report on each line item from the Clerk.

The largest expense was the Clerk's salary costs totalling £1212.00 for 2019-20. The salary costs are calculated at a rate of £10.10 per hour with 10 hours work each month. Currently there is no requirement to make an employer national insurance contribution or an employer contribution to a pension scheme.

It was agreed to allocate a budget of £220 to cover the cost of the Parish Council's insurance policy in 2019-20.

Other expenses to be considered are the room hire costs for each meeting, the fees relating to membership of the Hampshire Association of Local Councils and the Information Commissioner's Office annual registration fee.

Consequently, the figures of £160.00, £160.00 and £40.00 were allocated to each of these items.

The Parish Council's main assets are its two bus shelters and three notice boards. It was once again noted that the Parish Council has earmarked the sum of £1200 for any repair necessary to the shelters.

There is an earmarked reserve of £1,000 on deposit to provide for new notice boards. However, it was noted that there is currently no demand for a notice board at Bakeland Gardens.

The costs of a contested election are accrued over the four year period between elections. In January 2017 It had been resolved that the Parish Council ring-fenced the sum of £1000 to cover the potential costs of a contested election. In May 2018 the election was not contested and as a result the earmarked fund will be carried forward in readiness for the 2022 election.

The Chairman's Fund is used to cover the costs of refreshments at the Annual Parish Assembly and other sundry items. It was agreed that this figure would remain at a level of £250.

It was noted that at the January 2019 meeting the Parish Council had resolved to set aside £1,500 in order to provide grant funding to five local organisations.

It was also noted that the Parish Council had resolved to set aside £1,500 in order to provide for a community defibrillator. This project will hopefully be completed before the summer of 2019.

It was proposed by Cllr Raimes and seconded by Cllr Kinder that Tichborne Parish Council approves a working budget of £5,632 for the year 2019-20.

It was unanimously **resolved** to approve this.

Chairman's signature .....

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Cllr Raimes commented that as the precept for 2019-20 is set at £4,195 that about £800 will need to be drawn down from the general reserve in order to meet the Parish Council's commitments.

**19/59) Environment, Highways & Transport.**

a) Parish Lengthsman Scheme.

Cllr Raimes said that the Lengthsman visited at the beginning of March. Cllr Raimes said that the standard of work had improved since the last two visits in November 2018 and January 2019. The Clerk reported that the management of the scheme will be changing in 2019-20 due to personnel changes within the current scheme co-ordinators.

b) Community Defibrillator.

Cllr Raimes has agreed to lead on this project in the hope that it can be completed before the summer. The Clerk was asked to check once again to see if planning permission is required. Both the licensee of the Tichborne Arms and the trustees of the Tichborne Estate will be consulted throughout the length of the project.

**19/60) Chairman's report.**

As there was no further business the meeting closed at 7.47pm.

Members of the Tichborne Parish Council are summoned to the Annual Council Meeting of the Parish Council to be held on Wednesday 1st May 2019 at the Alresford Golf Club beginning at 6.30pm. This meeting will be followed by the Annual Parish Assembly commencing at 7.00pm.

**Brendan Gibbs,  
Clerk to the Parish Council of Tichborne.**

Chairman's signature .....

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