

TICHBORNE PARISH COUNCIL

15 The Heath Denmead Waterlooville PO7 6JT

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Clerk to the Council: Mr Brendan Gibbs

The Annual Council Meeting of the Tichborne Parish Council is at 6.30pm on Thursday 1st May 2025 at The Alresford Golf Club, Cheriton Road, Tichborne Down, Alresford SO24 0PN.

AGENDA

Cllrs Foot, Kinder, McWhirter, Phillibert, Robbins, Spicer and Stewart are summoned to attend.

1) Election of Chairman

- a) To elect a chairman for the municipal year 2025-26
- b) To receive the declaration of acceptance of office by the Chairman.

2) Apologies. To receive any apologies for absence.

3) To receive any Declarations of Interest arising from this agenda.

4) To approve the minutes of an ordinary meeting of Tichborne Parish Council held on the 14th November 2024 and the 9th January 2025 (Previously circulated).

5) Public Session. The meeting will recess for a period not exceeding 10 minutes to allow members of the public to address the meeting.

6) Finance.

- a) To receive and approve Orders for Payment. To receive a report from the Clerk.
- b) Grant applications 2025-26. To receive a report from the Clerk.

7) Planning.

- a) Planning applications and decisions received from the South Downs National Park Authority.
- b) Planning applications and decisions received from Winchester City Council

8) Correspondence.

- a) To note correspondence received and not discussed elsewhere on this agenda.

9) Environment, Highways & Transport.

- a) Parish Lengthsman Scheme. To receive a report from the Clerk.
- b) Councillor Roles and Responsibilities. To receive reports.

10) Internal Audit - Financial and non-financial risk assessment. To complete the annual review of existing systems and controls.

11) Councillor Responsibilities.

- a) To allocate individual councillor's responsibilities including Planning, Licensing, Environment, Highways & Transport.

12) Employee Responsibilities.

- a) To consider delegating limited powers to the Clerk to the Council when co-ordinating and responding to planning or licensing applications between meetings.

13) Parish Councillor approved duties.

- a) To consider any approved duties for Parish Councillors for the forthcoming municipal year in order for them to be covered by the Parish Council's insurance schedule.

14) Environment, Highways & Transport.

- a) Parish Lengthsman Scheme. To receive a report from the Clerk.
- b) Councillor Roles and Responsibilities. To receive reports.

15) Reports by the County and District Councillors.

16) Any other report which the Chairman deems urgent – NO DECISIONS to be made.

Brendan Gibbs

Clerk to the Parish Council of Tichborne. April 23rd 2025

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.